



Policy Servicing Solutions

We understand each Servicer's unique business practices and are committed to helping Servicers maintain an up-to-date and accurate portfolio. Our Policy Servicing team is here to assist you with a wide range of inquiries, including questions relating to coverage activation, billing and payment options, or general certificate servicing.

MASTER POLICY ADMINISTRATION:

- Request Servicing approval be added to an existing Origination Master Policy
- Request a Servicing – Only Master Policy
- Servicers must be approved by Fannie Mae, Freddie Mac, FDIC, or NCUA in order to qualify to be an approved servicer with National MI

ACTIVATION OPTIONS:

How to activate your National MI Certificate

Monthly ADVANTAGESM:

- Fax completed Commitment/Certificate with the Loan Closed Date
- Email the Loan Closed Date to National MI

Standard Monthly, Single, or Annual:

- Mail completed Commitment/Certificate along with the Initial Premium

REMIT PREMIUM PAYMENT OPTIONS:

How to pay your initial and renewal premium payments

- National MI supports the receipt of wire transfers or Automated Clearing House (ACH) and checks
- For instructions on how to submit your wire or ACH, please email servicing@nationalmi.com
- Please send all check payments with a copy of the completed Commitment/Certificate

For Questions and Answers regarding National MI SafeGuard[®] coverage:
nationalmi.com/master-policy-resources

Note: A copy of the completed Commitment/Certificate is only required for the initial premium payment and not for renewal premium payments.

CLOSING DOCUMENTS (POST-CLOSE):

Please submit your Closing Documents packet by one of the following methods to receive 12-month National MI SafeGuard[®] rescission relief:

- **ShareFile Submission:** Contact the National MI Solution Center to facilitate submissions via ShareFile, our simple and secure file transfer platform;
- **TLS email communication:** If your company is setup to transmit and receive emails through our seamless TLS email communication, simply email your HUD-1/closing documents to: ndclosingdocs@nationalmi.com

Once National MI has received and reviewed your closing documents, we will provide you with a notification. To reach our Solution Center to set up ShareFile or confirm your company has been TLS approved: Call 855.317.4NMI (4664) between 5am and 5pm PT (M-F).

GENERAL POLICY SERVICING ASSISTANCE:

Email or contact our Policy Servicing team for assistance with any of the following servicing activities:

- Service Transfers and/or Loan Sales
- Loan Number Updates
- Principal Balance Updates
- Certificate Administration Changes
- Cancellation of Coverage
- Reinstatement of Coverage
- Billing
- Disclosures
- Coverage Changes

MAIL TO: National Mortgage Insurance Corporation
PO Box 660849
Dallas, TX 75266-0849

Overnight Payments: National Mortgage Insurance Corporation
2975 Regent Blvd
Lockbox 660849
Irving, TX 75063

Email: servicing@nationalmi.com

Phone: 855.317.4NMI (4664)

Fax: 510.858.0341